

**MINUTES OF THE REGULAR MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON AUGUST 17, 2009**

A Regular Meeting of the Nordonia Hills Board of Education was held on August 17, 2009 at 7:00 P.M. in the Northfield Elementary Cafeteria, 9374 Olde Eight Road, Northfield, Ohio. The Board President, Mr. Douglas Masteller, called the meeting to order with the following members present:

Mr. Douglas Masteller  
Mr. Gregory Harris  
Mr. Carl Ebner  
Mrs. Betty Klingenberg  
Mrs. Kim Sethna

**MINUTES**  
**09-08-17-147**

It was moved by Mrs. Klingenberg and seconded by Mr. Harris to approve the following minutes:

- Special Meetings July 20, 2009 and July 30, 2009
- Regular July 20, 2009

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**COMMUNICATION**

- Superintendent Blankenship recognized Rebecca Wolf, a Nordonia graduate, for receiving the Girl Scout Gold Award. This award is the highest you can receive in the Girl Scouts.
- Assistant Superintendent Clark introduced the following seventeen (17) new certified staff members. A reception was held to congratulate and welcome all of them to the District.

Staci Albanese	Lee Eaton Associate Principal
Stacy Cravener	High School Math
Nancy Eichelberger	High School German
Christopher Gaghan	Lee Eaton Art
Michelle Gulla	Lee Eaton Long Term Substitute
Jacqueline Misiak	Lee Eaton Long-Term Substitute
Holly Piekarski	Ledgeview Music/Art/Phys. Ed.
Virginia Regula	Rushwood – 4 <sup>th</sup> Grade
Melissa Roth	Ledgeview Long-Term Substitute
Janine Sekulich	Middle School Long-Term Substitute
Doug Swanson	High School Long-Term Substitute
Kevin Tanner,	High School Associate Principal
Elizabeth Testa	High School Language Arts
Angela Wojtecki	Middle School Long-Term Substitute
Christopher Wilde	Middle School Counselor
Regina Worsdall	Psychologist
Stephanie York	High School Intervention Specialist

No Board action taken.

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**DONATIONS**  
**09-08-17-148**

It was moved by Mrs. Sethna and seconded by Mrs. Klingenberg to approve the following donation:

- Mr. Chicken gave the District a donation with an approximate value of \$250.

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**PRESIDENT'S REPORT**

**SEPTEMBER REGULAR MEETING DATE CHANGE**  
**09-08-17-149**

It was moved by Mr. Harris and seconded by Mr. Ebner to change the date of the Regular Meeting scheduled for September 14, 2009 to September 21, 2009.

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**Committee Reports:**

- Finance Committee: No report.
- OSBA Legislative Liaison: No report.
- OSBA Student Achievement Liaison: No report.
- Curriculum Liaison: Kim Sethna: The Title I Summer Reading Program had 166 students attending this year. This is paid for with Title I Grant money received from the State of Ohio and was the first year that Nordonía had an OGT Testing Session during the summer. To qualify students must attend a 10-hour Intervention Program taught by Nordonía Faculty.
- Facilities Liaison: No report.
- Policies and Procedures: No report.
- Public Relations Liaison: No report.
- Cuyahoga Valley Career Center: No report.
- Athletic Advisory Committee: Greg Harris gave a quick review of the Outdoor Athletic Facilities Project.
- Tax Incentive Review Board: No report.
- Technology and Information Systems: No report.

No Board action taken.

**Levy Decision**

The Board decided to postpone putting the levy on the ballot in November 2009 due to the economy and not having hired the new Treasurer. At this time, it would not be in the best interest of the community to ask for additional funding even though a levy is very necessary to the District. It is possible that a levy will be on the ballot in February 2010. The past levy was supposed to last for three years and has now lasted for five years.

No Board action taken.

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**RENEW AGREEMENT WITH EDUCATION ALTERNATIVES**  
**09-08-17-150**

It was moved by Mr. Harris and seconded by Mrs. Sethna to approve the following agreement with Education Alternatives, a special needs school for students with emotional disturbances. The term of this agreement will not exceed one (1) year and will automatically expire at the end of the 2009-2010 school year on June 8, 2010. The estimated cost of this contract is \$108,472.00 for four (4) students.  
(Pages 10 and 11)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**OHIO SCHOOLS COUNCIL RESOLUTIONS (2)**  
**09-08-17-151**

It was moved by Mrs. Klingenberg and seconded by Mr. Ebner to approve the following two (2) resolutions for the Ohio Schools Council.

**1. RENEW MEMBERSHIP WITH THE OHIO SCHOOLS COUNCIL**

The Board approved that the District renew their membership to participate as a member of the Ohio Schools Council for the school year 2009-10. The public school membership fee is \$928.64.

**2. OHIO SCHOOLS COUNCIL COOPERATIVE PURCHASING PROGRAM**

The Board approved that the District agree to participate as a member of the Ohio Schools Cooperative Purchasing Program for the school year 2009-10. The public school membership fee is \$400.00.  
(Page 12)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**THE TRANSPORTATION ROUTING SCHEDULE**  
**09-08-17-152**

It was moved by Mr. Masteller and seconded by Mrs. Sethna to approve, in accordance with revised State School Bus "Operational Policies and Safety Rules" (3301-83-13), the transportation routing schedule for 2009-10 school year. It is also recommended that the Superintendent or his/her designee be authorized to modify this routing schedule during the 2009-10 school year.

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**TRANSPORTATION SERVICE CONTRACT**  
**09-08-17-153**

It was moved by Mrs. Sethna and seconded by Mr. Harris to approve a contract with Suburban Transportation to provide transportation for students with disabilities to out-of-district placements, as needed, for the 2009-10 school year. Average cost per student, per day is \$52.  
(Pages 13 - 15)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

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**AGREEMENT TO PARTICIPATE IN OHIO SCHOOLS COUNCIL LAKE ERIE EDUCATIONAL MEDIA CONSORTIUM**  
**09-08-17-154**

It was moved by Mrs. Klingenberg and seconded by Mr. Ebner to approve the following resolution:

**WHEREAS**, this Board is a member of the Ohio Schools Council (the Council), a regional council of governments organized pursuant to Chapter 167 of the Ohio Revised Code, and has adopted the Agreement Establishing the Council and the Bylaws of the Council, each dated as of December 1, 1986; and

**WHEREAS**, The Council has determined to undertake a program on behalf of its member Boards of Education for the provision of the Lake Erie Educational Media Consortium (LEEMC); and

**WHEREAS**, any member of the Council wishing to participate in the Council's cooperative LEEMC Program must adopt an authorizing resolution and execute and deliver this Program Agreement, which shall be effective July 1, 2009 through June 30, 2010.

**WHEREAS**, this Board understands that the fee of \$1,012.00 will be charged by LEEMC for this Board's share of the Program Operating Costs. Fees and operating procedures are to be recommended by the Advisory Council of LEEMC and approved by the Board of Directors of the Council.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Nordonia Hills City School District, Summit County, Ohio, two-thirds of all members of this Board elected thereto concurring that:

**Section 1.** As member of the Council, this Board will participate in the Council's cooperative LEEMC Program under which library Bookscans, LEEMC discounts, library book purchasing procedures, professional in-service programs, and such other services that are recommended by the LEEMC Advisory Council and approved by the Council's Board of Directors are provided. The Board of Directors of the Council is hereby authorized and directed to take the actions required under this Program Agreement to implement that cooperative LEEMC Program.

The Advisory Council of LEEMC is to be made up of one delegate from each LEEMC school district appointed by the member district's Superintendent.

**Section 2.** Following the approval of this Agreement, this Board's Treasurer is authorized and directed to make any and all payments to the Program's Fiscal Agent. The Program's Fiscal Agent shall report to this Board concerning all contributions received and disbursements made on behalf of the Board under LEEMC Program.

**Section 3.** The Advisory Council of LEEMC shall make recommendations for its management to the Board of Directors of the Councils for its approval.

**Section 4.** The Board of Education may withdraw from this program by written notice to the Council by June 1<sup>st</sup> to be effective at the end of the current year.

**Section 5.** Treasurer of this Board shall deliver a certified copy of this resolution to the Treasurer of the Council: Dr. David Cottrell, Ohio Schools Council, Suite 10, 6133 Rockside Road, Independence, Ohio 44131.

**Section 6.** It is found and determined that all formal actions of this Board concerning and relative to the adoption of this resolution of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, compliance with all legal requirements including Section 121.22 of the Ohio Revised Code. (Pages 16 and 17)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**MINUTES OF THE REGULAR MEETING OF THE NORDONIA HILLS BOARD OF EDUCATION HELD ON AUGUST 17, 2009**

**PERSONNEL ITEMS**  
**09-08-17-155**

It was moved by Mr. Harris and seconded by Mrs. Klingenberg to approve the following personnel items:

**CERTIFIED:**

**NEW ASSIGNMENT**

Stacy Cravener (R), HS Math, salary based on MA & 7 will be \$55,236 effective for the 2009-10 school year

Stephanie York (R), HS Intervention Specialist, salary based on BS & 2 will be \$39,201 effective for the 2009-10 school year

Christopher Wilde (R), HS Counselor, salary based on MA & 3 will be \$45,969 effective for the 2009-10 school year

**LEAVE OF ABSENCE**

Kathy Garth HS, Family Medical Leave of Absence effective 8/24/09

**LONG TERM SUBSTITUTES**

The Board approved the following substitute teachers be employed in long-term teaching positions for the 2009-10 school year to be placed on the salary schedule and receive full benefits:

Melissa Roth	LV	BA & 0
Angela Wojtecki	MS	MA & 0
Doug Swanson	HS	BS & 0

**SUPPLEMENTALS**

MS Asst. Football Coach	Ken Roeten	4%	\$1425.44
MS Asst. Football Coach	Mike Coles	11% (*)	\$3919.96
NF Student Council	Sharon Berkley	2%	\$712.72
NF Student Council	Nichole Notarian	2%	\$712.72
LV Student Council	Kathy Sansavera	2%	\$712.72
LV Student Council	Angie Stone	2.75%	\$979.99
LE Student Council	Karen Dittman	2%	\$712.72
LE Choral Director	Trishah Scalera	2%	\$712.72
HS Asst. JV Golf Coach	Larry Farmer	8%	\$2850.88
HS Instrumental Music Dir	Robert Hoefler	20%	\$7127.20
HS Instrumental Music Asst.	Beth Levy	13%	\$4632.68
HS Choral Director	Dave Aberth	6.5%	\$2316.34
HS Marching Band Asst.	Staci Vincent	5%	\$1781.80
HS Bookstore	Karen Hovorka	3.5%	\$1247.26
HS Class Advisor 9 <sup>th</sup>	Sarah Reulbach	4%	\$1425.44
HS Class Advisor 10 <sup>th</sup>	Aaron Coleman	4%	\$1425.44
HS Class Advisor 11 <sup>th</sup>	Cynthia Spellman	4%	\$1425.44
HS Class Advisor 12 <sup>th</sup>	Rebecca Toukonen	5%	\$1781.80
HS Class Advisor 12 <sup>th</sup>	Michael King	8%	\$2850.88
HS Community Intervention	Deborah Wallace	7.5%	\$2672.70
HS Computer Club	Annette Lang	4%	\$1425.44
HS Academic Challenge	Matthew Beery	3%	\$1069.08
HS Director of Drama	Molly Sawyer	9%	\$3207.24

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HS Director of Drama Music	Molly Sawyer	4%	\$1425.44
HS Advisor-Yearbook	Annette Lang	10%	\$3563.60
HS Advisor-Newspaper	Janet Mankamyer	5%	\$1781.80
HS Pep Band	Robert Hoefler	5.5%	\$1959.98
HS National Honor Society	Melissa Newcomer	4%	\$1425.44
HS Show Choir	Dave Aberth	7.5%	\$2672.70
HS Student Council	Lisa Dressig	8%	\$2850.88
HS Mock Trial	Susan Bolles	3%	\$1069.08
HS Educa. Media Coordinator	Diane Dillon	10%	\$3563.60
Content Advocates			
Adm. Asst. Technology	Chris Olson	6%	\$2138.16
LE 5 <sup>th</sup> Gr.	Carrie Mitchner	6.75% (*)	\$2405.43
Team Leader			
RW KG	Amanda Juhasz	1.5 (Split)	\$534.54
RW KG	Dawn Soukup	1.5 (Split)	\$534.54
HS Department Chairs			
English	Carol Tonsing	15%	\$5345.40
Phys Ed.	Dave Smith	9%	\$3207.24
Math	Samantha Fales	12%	\$4276.32
Science	Barb McMichael	13%	\$4632.68
Social Studies	Cynthia Mitchell	12%	\$4276.32
Business	Carm Vacca	5%	\$1781.80
Foreign Lge. (7-12)	Lynda Blanchard	10%	\$3563.60
Guidance	Kathy Maxwell	5%	\$1781.80
Fine Arts	Lisa Dressig	11.5%	\$4098.14
Special Education	Karen Vince	10%	\$3563.60
MS Team Leaders			
8 <sup>th</sup> Grade- Gators	Rachel Maly	6%	\$2138.16
8 <sup>th</sup> Grade – Coyote	Anne Berardinelli	6%	\$2138.16
8 <sup>th</sup> Grade – Cheetah	Shyla Urban	6%	\$2138.16
8 <sup>th</sup> Grade – Oncore	Rita Covin	5%	\$1781.80
7 <sup>th</sup> Grade – Owl	Dan Wallace	6%	\$2138.16
7 <sup>th</sup> Grade – Roos	Debbie Scheip	6%	\$2138.16
7 <sup>th</sup> Grade – Wildcats	Jan Tylicki	6%	\$2138.16
7 <sup>th</sup> Grade – Oncore	Matt Spellman	5%	\$1781.80
Extended Service			
3 Days Counselor	Kirk Galbreath		\$1458.01
3 Days Counselor	Leslie Witt		\$1201.28
3 Days Counselor	Terry Carver		\$1230.02
10 Days Counselor	Tonya Huml		\$4100.05
10 Days Counselor	Mary Ellen Feeman		\$4329.89
10 Days Counselor	Christopher Wilde		\$2471.45
10 Days Counselor	Staci Ross		\$3898.82
10 Days Counselor	Eileen West		\$4329.89
15 Days Counselor	Kathy Maxwell		\$6771.21
8 Days Counselor	Theresa Bonick		\$2674.62
7.5 Days Psychologist	Fern Daly		\$3132.46
7.5 Days Psychologist	Keith Mesmer		\$2277.54
7.5 Days Psychologist	Marina Ergun		\$2385.32
5 Days Administrative	Dave Wessel		\$2172.93
3 Days Administrative	Donna Bambic		\$1458.01
10 Days HS Librarian	Diane Dillon		\$4372.90
8 Days OWE	Keith Boedicker		\$3237.81
5 Days Consumer Sci.	Linda Luce		\$1791.37
5 Days System Manager	Rick Perez		\$2257.07

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LV Team Leaders			
Kindergarten	Rachel McDonnell	6%	\$2138.16
Grade 1	Kris Schroeder	7%	\$2494.52
Grade 2	Sarah McComas	7%	\$2494.52
Grade 3	Angela Cottrell	6%	\$2138.16
Grade 4	Cindy Maher	6%	\$2138.16
Local Professional Development Committee			
Joe Clark		6%	\$2138.16
Dave Broman		6%	\$2138.16
Dave Wessel		6%	\$2138.16
(*correction)			

**CLASSIFIED:**

NEW ASSIGNMENT

Michael Kelly (R) HS Building Forman, Classification III, Pay Grade VI, Step II, effective 8/24/09

Joyce Keeney LV 2-Hour Student Supervisor, Classification II, Pay Grade I, Step 0, effective 8/26/09

Debra Hudson (R), HS 5-Hour Educational Assistant, Classification II, Pay Grade II, Step 0, effective 8/26/09

Eileen Wood (N), RW 6-Hour Special Education Attendant, Classification II, Pay Grade II, Step 0, effective 8/26/09

Dolores Resch (R), LV 3-Hour Special Education Attendant, Classification II, Pay Grade II, Step 0, effective 8/26/09

TEMPORARY ASSIGNMENT

Sheri Gerry MS, 2.25-Hour Special Education Attendant, Classification II, Pay Grade V, Step 0, Effective 8/26/09

ADDITIONAL ASSIGNMENT

Patricia Miller CVCC (R), 3.75-Hour Special Education Attendant, Classification II, Pay Grade V, Step I, effective 8/26/09

RESIGNATION

Angela Cogan, Bus Driver, effective 8/13/09

SUBSTITUTES

Armin Adilovic Custodian  
Jason Kopp Custodian

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

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**PERSONNEL ITEM**  
**09-08-17-156**

It was moved by Mrs. Sethna and seconded by Mr. Masteller to approve the following personnel item:

**CERTIFIED:**

**SUBSTITUTE**

The Board approved the following person be employed as a substitute teacher on an as-needed basis for the 2009-10 school year:

Brittany Dougherty

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**TREASURER'S REPORT**

**FINANCIAL STATEMENTS**  
**09-08-17-157**

It was moved by Mrs. Klingenberg and seconded by Mrs. Ebner to approve the Financial Statements for the month ending July 31, 2009:

- A. Financial Report by Fund – FYTD & MTD (Pages 18 and 19)
- B. Comparative Financial Report (Page 20)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**ADVANCES**  
**09-08-17-158**

It was moved by Mrs. Sethna and seconded by Mr. Harris to approve the schedule of advances as follows for the period ending July 31, 2009:

**ADVANCES:**

From:	Food Service (006)	\$161,000.00
To:	General Fund (001)	\$161,000.00
Description:	Return of Advance	
From:	General Fund (001)	\$235,000.00
To:	Food Service (006)	\$235,000.00
Description:	Advance Pending Receipts	
From:	General Fund (001)	\$ 98,000.00
To:	IDEA Part B (516)	\$ 98,000.00
Description:	Advance Pending Federal Receipts	
From:	General Fund (001)	\$ 1,100.00
To:	Bookstore (020)	\$ 1,100.00
Description:	Advance Pending Receipts	

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From:	General Fund (001)	\$ 10,200.00
To:	Auxiliary Service (401)	\$ 10,200.00
Description:	Advance Pending Federal Receipts	
From:	General Fund (001)	\$ 75,000.00
To:	Data Communications (451)	\$ 75,000.00
Description:	Advance Pending Federal Receipts	

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**CIUNI & PANICHI, CPA'S AUDIT CONTRACT**  
**09-08-17-159**

It was moved by Mr. Ebner and seconded by Mr. Harris to approve the contract for Ciuni & Panichi, CPA's to audit the Nordonias Hills City School District for the fiscal period July 1, 2008 through June 30, 2012.  
(Pages 21 - 23)

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

**RECORDS**

The Nordonias Hills Record Commission approved the Schedule of Records Disposition as described in the following exhibit. The records have been audited and scanned/microfiched, or are no longer required to be kept.  
(Pages 24 and 25)

No Board action taken.

**ADJOURNMENT**  
**09-08-17-160**

It was moved by Mr. Ebner and seconded by Mr. Masteller to adjourn the meeting at 8:12 p.m.

Yeas: Mr. Masteller, Mr. Harris, Mr. Ebner, Mrs. Klingenberg, Mrs. Sethna  
The President declared the motion passed.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

**Treasurer's Note: Meeting was videotaped and audiotaped.**